



Delegate Information Package

2024 Conference and Annual General Meeting

May 4 – May 5, Radisson Hotel, 6500 67 St, Red Deer

Contents

Schedule of Events (subject to change)	2
2024 Ringette Alberta Annual General Meeting Agenda	3
AGM Registration	5
Delegate Allotment	5
How to Register for the AGM	5
Appendix A - Elections	6
Appendix B - Nominees Recommended by Nomination Committee	6
Appendix C – Nominee Submissions (in Alphabetical Order)	7

Schedule of Events (subject to change)

2024 Conference and AGM – Two Day Schedule

Saturday May 4 and Sunday May 5 2024

*All Sessions will take place in the same meeting room. A second meeting room is available for impromptu meetings and discussions. It can be booked at the event by talking to Carolyn from Ringette Alberta.

Conference May 4th, 2024

7:30 – 9:00 am Registration is Required at the Registration Table outside the Meeting Rooms

Time	Conference Session
9:00 – 9:05	<p>Welcome and Conference Opening</p> <p>Presenter: RAB Board Chairperson - Ryan Devlin</p>
9:05 – 10:15	<p>Defusing Situations</p> <p>Presenter: Kara Deringer Alternative Dispute Resolution Coach and Mediator Alberta Dispute Resolution Institute</p>
10:10 – 10:35	<p>To Be Confirmed</p>
10:35 – 10:45	<p>Heath Break</p>
10:45 – 11:25	<p>Tackle Bullying in Sport- Harassment of Volunteers</p> <p>Understanding bullying and having a common language in order for Member Associations to recognize and deal with harassment of volunteers and staff.</p> <p>Presenter: Raine Paul, Facilitator Dare to Care</p>
11:30 – 12:15	<p>Member Association Disciplinary Process</p> <p>An example will be presented of how a process is conducted by one Member Association with a volunteer hearing panel.</p> <p>Presenters and Discussion Leaders: Sherwood Park Ringette Association: President Jessica Winship and former SPRA and RAB Board member Harry Benders</p>
12:15 – 1:00	<p>Lunch Break</p>
1:00 – 1:35	<p>Ringette for All and Flex Ringette</p> <p>What is Flex Ringette? How does it work? Why is it necessary? What is Ringette for All and how can a Member Association get the program started</p> <p>Presenters: Ringette For All Program and Ringette Alberta Coach Development Coordinator - Bronwen Harvey</p>

1:35 – 2:00	<p>Coach Evaluation and Development</p> <p>This is geared toward Board Presidents regarding what duties to expect of their volunteer Coach Directors throughout the year. What do prospective Coaching Directors need to know about? How can Member Associations make sure they are recruiting and retaining quality coaches? What types of coaching evaluation surveys work best?</p> <p>Presenter: Ringette Alberta Coach Development Coordinator - Bronwen Harvey</p>
2:00 – 2:30	<p>First Stripes - From Pilot to National</p> <p>Presenter: Sherri O’Muir</p>
2:30-2:45	Health Break
2:45 – 3:30	<p>Governance Responsibilities of Board Members</p> <p>This session will include a review of Best Practices for Effective Governance including Orientation of New Board members and Succession Planning</p> <p>Presenter: Ringette Alberta Board Chairperson Ryan Devlin</p>
3:30 – 3:45	<p>WRAP UP and Reminders about Sunday Schedule</p> <p>Presenter: Ringette Alberta Board member Megan Lamb</p>

AGM Sunday May 5th, 2024

8:00 – 9:00 a.m. Registration is required again on Day Two

9 – 9:10	<p>Welcome and Opening of Day Two of the Conference</p> <p>Presenter: Ringette Alberta Vice Chairperson Kristen Bodnarchuk</p>
9:10 – 9:55	<p>Update from the Ringette Alberta Tiering Committee</p> <p>Presenters: Members of the Committee</p>
10:00 – 10:55	<p>Ringette Alberta - Cost Recovery of Legal Fees related to Discipline and Complaints</p> <p>Information will be presented followed by a discussion with the Members.</p> <p>Presenters: Ringette Alberta Board Treasurer and other members of the Board Finance and Audit Committee</p> <p>Ringette Alberta Legal Costs Survey Results</p>
10:55-11:05	Health Break
11:05 – 11:25	<p>Annual Awards Presentations</p> <p>Presenter: Ringette Alberta Board Chairperson Ryan Devlin</p>

11:30 – 12:00	Annual General Meeting
12:00 – 12:45	Presidents' Meeting Elected Presidents of Group Members (Member Associations) and Ringette Alberta President Only
1:00 – 3:00	Ringette Alberta Board of Directors Meeting and Orientation

2024 Ringette Alberta Annual General Meeting Agenda

Sunday, May 5, 2024

1. Call to Order

2. Establish Quorum

3. Adopt the Agenda

Move to adopt the agenda

Moved:

Seconded:

4. Approve the minutes of the May 7, 2023 Annual General meeting

Move to approve the [minutes of the May 7, 2023 meeting](#)

Moved:

Seconded:

5. Reports

- a. Presentation of the [2023-2024 Annual Report](#)

6. Old Business – Nil

7. New Business

- a. Presentation of the [Ringette Alberta financial statements for the year ending July 31, 2023](#)

8. Appoint Auditor

Move to appoint MNP Chartered Accountants to review the financial statements for the year ending July 31, 2024.

Moved:

Seconded:

9. Elections

Directors at Large positions – two year terms

10. Adjournment

AGM Registration

Delegate Allotment

Group Members will be entitled to one (1) vote for each fifty (50) registered players or part thereof as of December 31st of the calendar year preceding the AGM.

Member	Players	Delegates	Member	Players	Delegates
Airdrie Ringette Association	232	5	Leduc (Jaguars) Ringette	137	3
Beaumont Rush Ringette	152	4	Lethbridge Ringette Association	207	5
Black Gold Rush	16	2	Medicine Hat Ringette Association	172	4
Bow View Ringette	461	10	Mighty Peace Association	25	1
Calgary Open Ringette Association	635	13	Northern AB Women's Ringette	349	7
Central Alberta Open Ringette League	72	2	Northwest Ringette	431	9
Central Alberta Sting	55	2	Peace Country Ringette	40	1
Cochrane Ringette Association	95	2	Pembina Ringette Association	64	2
Drayton Valley Ringette Association	47	1	Red Deer Ringette Association	219	5
Edmonton Ringette (EFLCRA)	371	8	Ringette Calgary AA	138	3
Edmonton Ringette Club	104	3	Rockyford Ringette Association	30	1
Foothills Ringette Association	77	2	Sherwood Park Ringette Association	457	10
Fort McMurray Ringette Association	163	4	South Calgary Ringette	427	9
Fort Saskatchewan Ringette	157	4	Spruce Grove Ringette Association	297	6
Hinton Ringette Association	62	2	St. Albert Ringette	446	9
Indus Ringette Association	121	3	Strathmore Minor Ringette Association	154	4
La Glace Ringette	30	1	Women's Ringette Association of Calgary	200	4
Lacombe Ringette Association	125	3	Zone 2 AA Ringette Club	48	1

How to Register for the AGM

Once designated by your Association, AGM delegates should [register here](#).

Appendix A - Elections

From the Ringette Alberta Bylaws:

3.10 Eligibility - Any individual who is 18 years of age or older and who has the power under law to contract and is either affiliated with a Group or League Member of the Association, may be nominated for election as a Director.

Appendix B - Nominees Recommended by Nomination Committee

The Nominating and Screening Committee has vetted the list of nominees for election to the Board at the 2024 AGM. This process included an extensive application form, a Nominator's recommendation, review of the Nominee's resumé and skills summary, and an in-person interview of each nominee. At the conclusion of this process, the Committee is recommending a slate of nominees to the Membership.

The criteria used in forming these recommendations is as follows:

- Alignment with Ringette Alberta's Mission, Principles, and Core Values
- Skills that will assist the Board in finalizing and implementing a renewed Strategic Plan
- Ability to aid in selecting, and/or working with, a new Executive Director
- Competencies in skill areas in which there are gaps on the current Board
- Maintaining diversity on the Board in terms of geographic location, backgrounds, experience, and other factors
- Past board experience
- Familiarity with the organization

Based on these criteria, the Committee feels that the following candidates (in alphabetical order) would be the best fit at this time, as additions to the Ringette Alberta Board of Directors, and is recommending their election to the Members at the 2024 AGM for the four electable Board positions.

Appendix C – Nominee Submissions (in Alphabetical Order)

Board Nominees

Nominees for Director at Large (in Alphabetical Order)

Bodnarchuk, Kristen

Why do you wish to become a Director of Ringette Alberta?

As a member of the Ringette up to board for the last two years, I am happy with how much work we have been able to complete. Highlights of last year alone include the approval of a new strategic plan, creation of a new risk registry, alignment with Ringette Canada on our safe sport policies and the implementation of a third-party reporting system to handle complaints of abuse and maltreatment of athletes. There is still much work to be done, and I look forward to working together with board to accomplish the mission laid out in the new strategic plan.

What will you contribute as a Director of Ringette Alberta?

I am passionate about my volunteer work within the Ringette community and have spent over 10 years on various boards, committees and working as team staff. I have enjoyed working with this board and its unique composition of members from various parts of the province each bringing different experiences with Ringette programs past and present. I believe my experience and voice has value and my ability to weigh both sides of an issue and listen with an open mind is an asset to this board.

Driver, Keith

Why do you wish to become a Director of Ringette Alberta?

I have been involved with Ringette Calgary and wish to extend my involvement in the support. My daughter plays and I want her to know that I am engaged. I also have a lot of experience with public, private and not-for-profit boards - and look to learn more through experience.

What will you contribute as a Director of Ringette Alberta?

I have particular experience with board governance, audit and strategy. I would hope to engage where additive to the organization.

Lamb, Megan

Why do you wish to become a Director of Ringette Alberta?

I've spent the last year as a Director on the Board and would like to continue pushing forward on the work and initiatives that are underway to help grow the sport.

What will you contribute as a Director of Ringette Alberta?

I have started building the foundations of working on the board that builds on the extensive experience I have playing and coaching the sport. In addition as a current adult player myself I offer an opinion that is filtered through a variety of lenses with the hope of providing well rounded, thoughtful inputs.

Neufeld, Christopher

Why do you wish to become a Director of Ringette Alberta?

I see ringette having a powerful influence in the lives of my own daughter and the many daughters of our friends in the ringette community, which I believe needs to continue to be nurtured and focused on their growth and development. There is an inordinate amount of necessary work that must be undertaken by directors, which I believe my past experience can be particularly beneficial in dealing with, together with my own commitment to the work that I do undertake.

What will you contribute as a Director of Ringette Alberta?

I believe that my legal experience, combined with my personal passion for ringette and its benefits, will allow me to contribute to both the regular challenges of the board and the association, together with hopefully advance some, if not all, of the objectives that I touched upon in the annexed paperwork.

Rodgers, Todd

Why do you wish to become a Director of Ringette Alberta?

I have a passion for the sport of ringette, a desire to contribute to its development and growth, and a commitment to serving the ringette community in Alberta.

What will you contribute as a Director of Ringette Alberta?

I bring innovative ideas for promoting the sport, fostering inclusive initiatives to attract more participants, advocating for resources to support player development and coaching education, and collaborating with stakeholders to enhance the overall ringette experience in Alberta.