

Section	Change	Version #	Date Approved	Effective Date
All	New Terms of Reference	1	November 15, 2023	November 15, 2023

Committee Name: Tiering Data Committee

Composition: The Tiering Data Committee consists of no less than three and no more than seven.

One of the seven members of the committee should be a Ringette Alberta Board member.

Chairperson: Appointed by the Board

Responsible to: The Board of Directors

Purpose: To make data-based recommendations to the Board of Directors on tiering levels and intersections as well as any related Ringette Alberta policy changes

Specific Responsibilities:

1. Evaluate success of previous Ringette Alberta tiering and/or policy changes:

1A. Review the success of the addition of the U16C as a 2023 – 2024 pilot using different measurement tools (stats, surveys, MA feedback, etc)

1B. Suggest improvements to the U16 tiering platform (using team performance and player stats to improve the process for 2024-25)

2. Make Recommendations to the Board on Policy and Process Improvements

2A. Provide information and/or recommendations to the Board of Directors on the feasibility/necessity of new tiers in different divisions

2B. Make recommendations to the Board of Directors on changes to the Tiering Policy or other related policies

2C. To produce any required draft additions or changes to policy [4.0 Tiering Policy](#), for approval by the Ringette Alberta Board, which describes how to determine the appropriate number of tiers a division should have with that determination being data-driven

2D. Make suggestions to Ringette Alberta staff and operational processes (e.g.

Using data, to plan provincial sizes and number of tiers, and Advance/Retreat guidelines)

Principal Considerations for the Committee in conducting their work:

- Take into consideration the use of data in facilitating meaningful competition as described in the [Ringette Canada Competition Review](#)
- Determine the following when drafting policy:
 - what data is required to determine the appropriate number of tiers
 - where that data is located
 - a schedule or triggers for when the data should be reviewed and by whom
- Consider the potential overlap between an inappropriate number of tiers vs teams assigned to tiers incorrectly
- Ensure suitable stakeholder consultation is conducted
- Consider the interaction between the tiering policy (which is essentially to determine tiers to start the season) and the [Team Advance / Retreat policy](#)

Authority: To make recommendations to the Board of Directors as per [22.0 Ringette Alberta Committee's policy](#)

Term: Members will be appointed for a period of two years, which can be renewed for subsequent terms as necessary. Period start is January of each year.

Meetings: Meetings will be held at request of the Chair or a majority of the Committee members.

Quorum: A majority of its members (50% plus 1)

Decision Making: The committee will make decisions by consensus

Committee Support: A Ringette Alberta staff member will provide administrative support to the committee including provision of data from the registration system.

Reporting: Report on progress to the Board of Directors at each meeting of the Board from the Board representative on the Committee supported by the Ringette Alberta staff liaison.