



Ringette Alberta Officials Registration Information

ALL Officials with Ringette Alberta must register individually using the RAMP system. Please follow this guide to registration. Officials are asked to register as soon as possible, before their first ice slot, and MUST register before November 15.

- 1) Start registration
 - a. <http://RingetteAlbertaClub.rampregistrations.com>
- 2) Login to account
 - a. If you have used RAMP before (even in other sports), you should have a login. If you have an account and can't remember your password, please reset it - follow the links.
 - b. If you do not have an account yet, set one up.
- 3) Choose **OFFICIAL REGISTRATION**
- 4) Fill out any information
 - a. On "Choose Officiating Level" please either choose your rank (as you remember it).
 - b. Please know that this ranking information is not the information that is used, www.officiatingringette.ca is where all the clinic and ranking information lives, this section just couldn't be turned off in RAMP.
- 5) Choose your package
 - a. **REGISTERED AS A PLAYER OR TEAM STAFF**
 - i. IF you are playing or coaching this season, your fee is included in those fees, and is not required, as you are already paying that elsewhere.
 - b. **REGISTER AS AN OFFICIAL ONLY**
 - i. If you are not playing or coaching, you MUST choose this option (this is your Ringette Canada fee, and is mandatory to be officiating.)
 - c. If none of these packages come through, but you are needing to pay for that one role, please make sure you click a rank that shows these options (this section was having some issues, should be fixed, but just in case...)
- 6) Continue through the next steps, continue past any uploads if you don't have them.
 - a. If you have a payment to make, you will be required to at this time.
 - b. Review and Submit the Registration