



Ringette Alberta Officials Registration Information

Registration for Officials has changed! All Officials and Assignors need to be aware of these changes, please read over the following information.

What was the old process, and why is it changing?

Previously, associations were responsible for the collection and relaying of registration information for their home officials to Ringette Alberta (RAB). RAB would then invoice the associations for the registration of those individual officials, as these fees contribute to the insurance coverage, which is required for Officials certification, and are directly paid from Ringette Alberta to Ringette Canada. This insurance is essential for all involved parties within the sport which includes coaches, players, and officials.

Registration will be moving to an individualized process, directly through Ringette Alberta. This change to our registration process will improve the accuracy of information provided at registration, allow for receipt of the codes of conducts signed by the participant, and tidies up various invoicing issues.

Officials:

Follow this process to register:

- Registration is **required before December 1**, but officials should register **as soon as possible or before their first game**.
- Log in using link provided - at the end of this section.
 - o Create an account, or
 - o Use an existing account (accounts are linked to your email)
- Choose registration type.
(There are two registration types; ensure you are picking the correct type)
 - o **OFFICIAL ONLY - \$24 charged at time of registration**
 - Choose this option if you are **NOT playing or coaching**.
 - Keep proof of payment, some associations may reimburse.
 - o **OFFICIAL, WITH OTHER ROLES - \$0 registration**
 - There is no fee here, as that fee is taken first from the player or coach registration.
 - **ONLY** choose this option if you are committed to **ANY** other roles.
 - Your profile will show all your roles (player, coach, official), note that you will be invoiced if you choose this option without multiple roles.
- Check that your profile information is accurate.
- Sign each of the codes of conduct.
 - o If you are under the age of 18, please have a guardian assist.
- Choose your home association.
 - o For those in Calgary, please choose Ringette Calgary.
 - o All others please choose the most appropriate.
- Keep your proof of payment, some associations may reimburse, check with your association first.

To register, go to <http://RingetteAlbertaClub.rampregistrations.com>



Assignors:

Associations and Ringette Alberta will have to work together to make sure all officials are registered by **December 1**. Here are a few things that both RAB and Associations need to keep in mind:

- Registration will open in August, continuously through to December 1.
- Ringette Alberta will provide a link for registration (may stay the same each year).
- Associations should remind their returning and new officials to register **before** they officiate.
- Like clinics, RAB will provide updates on registration at the end of September and Mid-November.
 - o Mid-November will be the time that RAB and Associations determine who has not registered, with time to register.
- Associations will no longer have to submit to their registrars or deal with invoices in January.