



11759 Groat Road Edmonton AB T5M 3K6
www.ringettealberta.com
Phone: (780) 415-1750

EVENT SANCTIONING

A. Guidelines

1. Sanctioning is required for each event on an annual basis.
2. Online applications and payment must be submitted into the Ringette Alberta office at least thirty (30) days prior to the event. The Tournament Sanctioning Form can be found on the Ringette Alberta Tournament Page.
3. Applications for sanctioning will be accepted from members of Ringette Alberta only.
4. Sanctioned events will be listed on the Ringette Alberta website, once approved.

B. Types of sanctioned events

1. Tournaments
2. Special Events

Including, but not limited to: Schools, Camps, "Modified Rule" Events (3 on 3)

C. Special Events

For a special event to be sanctioned, it must be hosted by a member of Ringette Alberta, in good standing. After submission, the application will be reviewed for approval. Additional information may be requested prior to sanctioning.

D. Tournaments

The Sanctioning of tournaments is at the discretion of Ringette Alberta. To be sanctioning, a host association must abide by the regulations listed in the [Criteria for a Sanctioned Tournament](#) section. Tournaments will not be sanctioned until payment is received.

E. Benefits of Sanctioning

1. Listing of the event on the Ringette Alberta website
2. All participants, coaches, instructors, and officials participating in a sanctioned event are insured under Ringette Alberta.
3. Association covered by Ringette Alberta Liability Insurance.



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CRITERIA FOR A SANCTIONED TOURNAMENT

1. Facilities must be secured which include Ringette lines on the ice surface (or permission to add them as required).
2. The required Tournament Rules (included below) must be adhered to.
3. For athlete safety, all games must be scheduled with a flood in between.
4. Only registered and appropriately certified Ringette officials may be used.
5. All participants must be registered with their provincial association.
6. All Coaches must be properly certified and listed on the Team Roster Form.
7. A schedule must be provided to participants a minimum of one week prior to the start date of the tournament (Recommendation = 2 weeks).
8. Tournament Information (included on Tournament Webpage or sent to Ringette Alberta)

MUST INCLUDE:

- a. Tournament format and minimum number of guaranteed games.
- b. Tournament Rules and Tie Breaking Procedure.

It is recommended to also include:

- The earliest game time a team should be available for, latest game times on Sunday, this will allow teams to plan travel arrangements/accommodations.
- Team Registration Information.

9. Following the application, the Tournament Event Contact will be invoiced the Tournament Sanctioning Fee ([Ringette Alberta Policy – Appendix A – Rates and Fees](#)), from a RAB Staff member. Sanctioning will not be issued until the payment is completed.
10. If a tournament needs to fill vacancies (to complete the pool(s)), it is permitted to use teams of the same division, one tier lower, and/or an age division higher, one tier lower, and/or an age division lower, one tier higher.
E.g. U14AA may fill a U16A division, or vice versa, or a U12B team may fill a U12A division.
**If this option is exercised, all participating teams must be informed and given the option to withdraw with full refund.*
11. The tournament may wish to provide Coaches Packages/Tournament Packages for accepted teams, that will assist traveling teams, including:
 - a. Map and Location of Arenas.
 - b. Host Hotel Information (include Booking Rate, Numbers, etc.)
 - c. Local Information (Skate sharpening, Services, etc.)



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12. Post-Tournament Summary documents must be submitted to Ringette Alberta. Information and templates for the document are included on the [Ringette Alberta Tournament Page](#).

This will include:

- a. Complete list of participating teams (submitted to Ringette Alberta)*
- b. List of Officials and their assignments for the tournament*
- c. Any match, misconduct, or any noteworthy incidents*

NOTE: Game sheets for all games in which a Match or Misconduct Penalty are issued, or where penalty minutes exceed 30 Minutes for one team, must be emailed to the Ringette Alberta office by noon on the first business day following the tournament.

REQUIRED TOURNAMENT RULES FOR A SANCTIONED TOURNAMENT

1. The Official Rules of Ringette Canada will apply.
2. In the case of conflict in uniform color, the VISITING team must change their uniforms.
3. Teams must declare goaltender(s), captains, and alternate captains on the game sheet by indicating (G), (C), (AC).
4. Teams MUST declare affiliated players on game sheets by indicating (AP) on the game sheets for which those players are used. *It is the responsibility of the team to ensure that Ringette Alberta Affiliation Policy is adhered to.*
5. Good sportsmanship and fair play will be stressed throughout the tournament.
6. Any TEAM accumulating MORE THAN 30 Penalty Minutes in any ONE GAME, shall see the head coach or acting coach from that game suspended for their next tournament game. *(No grievances will be accepted)*
7. A MATCH penalty will automatically result in suspension from all subsequent tournament games.
8. Game scores will be displayed on the time clock, posted in arenas, and recorded for tie breaking procedures, with a MAXIMUM SEVEN GOAL difference.



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AFFILIATION RULES FOR A SANCTIONED TOURNAMENT

Ringette Alberta's Player Affiliation Policy **MUST BE FOLLOWED** by Alberta teams, for all Sanctioned Tournaments. The most recent version of the Policy can be found under the [Technical Regulations](#) – Policy Manual Links – 5.0 Player Affiliation Policy.

Teams using affiliates are required to strike the names of players who are not participating in a game from the game sheet to ensure proper verification. When using an affiliate, the name(s) of the player(s) and their jersey number must be written in the appropriate space on the game sheet, marked with (AP) for Affiliate Player and (AG) for Affiliate Goalie.